



# TEMERTY FACULTY OF MEDICINE UNIVERSITY OF TORONTO

## MD/PhD CV Helpful Examples and Tips

All MD/PhD applicants (undergraduate and graduate) must submit an academic CV as part of your MD/PhD OMSAS application. You can find instructions for headings and content in the [MDPhD Applicant ACADEMIC CURRICULUM VITAE \(CV\) INSTRUCTIONS](#) document. You are now reading a compilation of tips and examples, and not instructions.

The following are suggestions to assist you in developing your Academic CV. The examples below are simply guidelines developed to help you include the appropriate information. We used mostly fictional examples to allow you to focus on the style and content rather than consider this a template to the degrees and experience you need to apply.

When writing your CV, imagine a reviewer reading it over. Reflect on your research experiences, and the skills you have gained. How can you state this in a clear manner that the reviewer will understand? What context is needed?

You will not be penalized for deviating from the exact format of the examples. Not all examples will apply to you.

### Section A: Applicant Information Examples

Aloha (A) Manisi

OMSAS #: 2021-12345678

[aloha.manisi@mapleuniversity.ca](mailto:aloha.manisi@mapleuniversity.ca)

### Section B: Educational Background Examples

*The goal is always to allow to reviewer to understand your education path, quickly and clearly. We have included a variety of examples.*

#### **Bachelor of Applied Science – Mechanical Engineering | September 2018 — April 2022**

Summerland University, Summerland ON

Certificate in environmental engineering

#### **Honours Bachelor of Arts: Co-Op Program | September 2015 — April 2020**

Summerland University, Summerland ON

Major Research Project Supervisor: Professor Delta Gamma

Major Research Project Title: Economics of Banana Exports

#### **Master of Science | September 2020 — present**

University of Maple, Verona ON

Thesis supervisor: Dr. Alpha Beta

Thesis title: Evaluating the Life Span of a Fruit Fly

May 2022 is expected completion date



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### Master of Public Policy | September 2018 – August 2019

University of Maple, Verona ON

Course-based masters with a Major Research Paper (MRP)

MRP Supervisor: Dr. Alpha Beta

MRP Title: Does twitter replace the need for Medical Professionals?

### Section C: Research-specific Honours, Scholarships and Awards during University Examples

*Here are some examples of awards that you could include in this section. Some awards will not need an explanation, and for some awards you may not be able to provide details like the size of the competition pool. That's OK.*

#### Scholarship Name | Award date (September 2020)

- Competitive merit-based award. Selection based on X and Y
- If available, please list the competition pool (selected out of approximately 1000 applicants)
- Valued at \$X CAD per year for X years

#### Institute of Canadian Education Travel Award | January 2019

- One of 5 awards provided to students selected to present at the Annual Canadian Education Conference
- Selected from over 250 applications
- Valued at \$200 CAD

#### Institute of Canadian Education Best Poster Award - January 2019

- Top award for poster presentation at the Annual Canadian Education Conference from over 600 posters
- 1<sup>st</sup> author on poster titled, "Multiplication Tables – Do They Work?". Poster was based on my 4<sup>th</sup> year research project
- Valued at \$50 CAD

### Section D: Other Honours, Scholarships and Awards during University Examples

#### Award for Excelling - January 2020

Summerland University, Location

- Awarded to students who achieved a GPA of X

#### 1<sup>st</sup> Place in Educational Design Competition - January 2019

Summerland University, Summerland ON

- 300 entries tackling the challenge, "How do you design for education?"
- Participated as the programmer in a team of 4



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### Entrance Scholarship -September 2018

National Organization, Country

- Awarded 1 of 15 entrance scholarships valued at \$10,000 CAD for 4 years
- 5000 international high school students applied for this award
- Award recognized my high academic achievement and community involvement in X

### Section E: Research Experience Examples

When completing this section, reflect on the essentials of each project. What were your most important contributions? What skills did you gain? Keep the reviewer in mind, providing appropriate context and keep your information clear.

#### Master's Thesis

**Thesis supervisor:** Dr. Alpha Beta

**Thesis title:** Evaluating the Life Span of a Fruit Fly

**Date range of involvement:** January 2021 to present

**Time Commitment:** full-time

**Contribution:**

- Developed a transgenic fruit fly line
- Gained expertise in multi-colour flow cytometry and histology
- Findings contributed to a first-author manuscript

#### Summer Research Assistant

**Supervisor:** Dr. Alpha Beta, University of Maple, Maple ON

**Project title:** How to Educate Via Zoom

**Funding Source:** Canadian Education Society Summer Research Project

**Date range of involvement:** May 2017 – May 2018

**Time Commitment:** Full time for 4 months in summer, then approximately 3 hours per week for 8 months

**Contribution:**

- Designed survey from lecturers and wrote REB application with lead investigator
- Second reviewer of survey results, student grades, and course assessments
- Helped identify correlations between teaching style over Zoom and student satisfaction and success
- Second author on publication in the Canadian Journal of Education

### Section F: Publications, Presentations and Abstracts Examples

This is often the most difficult section for reviewers to interpret. Make it easier for them by:

- Using the recommended subheadings, and listing your work as peer reviewed and non-peer reviewed
- Bold your name
- If not 1<sup>st</sup> or 2<sup>nd</sup> author, explain your contribution and/or skills gained in point form.
- Please select one citation style and use throughout. **Bold your name** among the



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authors.

- Please specify publication date, if in-press or submitted. We will not consider publications in preparation. List in reverse chronological order (from most recent)

*Below are some examples and guides:*

Here is a quick guide to how to understanding what “Peer Review” means and deciding how to categorize your work. The article discusses publications, but Scientific Meetings/Presentations may also follow Peer Review processes: <https://guides.library.utoronto.ca/peer-review>

Here is a helpful link with an overview of citing sources:  
<https://libguides.gatech.edu/c.php?g=53980&p=348445>

Citation examples:

Below are real examples by current students. Please keep in mind that they are just examples and not expectations of research experience required to apply. Students are admitted to the program with all kinds of experience; it is not required for an applicant to have a peer reviewed publication.

### **Article (Peer Reviewed)**

Oshidari, R., Strecker, J., Chung, D., **Abraham, K. J.**, Chan, J., Damaren, C. J., & Mekhail, K. (2018). Nuclear microtubule filaments mediate non-linear directional motion of chromatin and promote DNA repair. *Nature communications*, 9(1), 2567. <https://doi.org/10.1038/s41467-018-05009-7>

- Briefly outline your major contribution to completing this research and article
- Can be multiple points, if needed.

### **Abstract (Non-Peer Reviewed)**

D’Cruz R, **Kim YK**, Rowan CR, Rosenblum ND. (2018). Hedgehog signaling in renal stromal cells controls nephron formation. Abstract in *Proceedings of the 32nd Annual University of Toronto Faculty of Medicine, Medical Student Research Day*. Toronto, ON.

- Conducted experiments in collaboration with first author, including mouse model generation, explant culture, and histological/transcriptomic analysis.

### **Presentations at Scientific Meetings (Peer Reviewed)**

Pallegar NK, **Mahendralingam M**, Vilorio-Petit A, Christian S. A novel 3D co-culture system for the study of adipocyte and extracellular matrix influences on the breast cancer phenotype. AACR Special Conference on Engineering and Physical Sciences in Oncology 2016. Boston, MA. Poster presentation.

- Presented this work at this specialized AACR international conference due to the multidisciplinary nature of the project.
- Completed 50% of experimental work and prepared figures used in the presentation.



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### Books/Chapters in Books/Proceedings (Peer Reviewed)

Howell NA, Nasirzadeh Y. Population Health and Epidemiology. In: Toronto Notes 2017. Eds: Mukovozov I and Kim J. Toronto Notes (2017). PH1-PH26.

### Editorials and Commentaries

McCoy, L.G., Nagaraj, S., Morgado, F. *et al.* What do medical students actually need to know about artificial intelligence?. *NPJ Digit. Med.* 3, 86 (2020). <https://doi.org/10.1038/s41746-020-0294-7>

- Each author contributed equally to study
- Background research, writing (Table 1 in particular), and review